

## Overview

**FEDERAL GOVERNMENT OF NIGERIA**

**FEDERAL MINISTRY OF EDUCATION**

**FEDERAL GOVERNMENT COLLEGE, NISE, ANAMBRA STATE**

**INVITATION FOR TENDER FOR THE IMPLEMENTATION OF 2021 PROJECT FEDERAL GOVERNMENT COLLEGE, NISE, ANAMBRA STATE**

(1) The Federal Government of Nigeria has provided funds in the 2021 Appropriation Act for Federal Government College, Nise is desirous to utilize the fund to procure WORKS, GOODS and SERVICES in compliance with the Public Procurement Act, 2007, the School is inviting interested reputable and qualified Contractors with relevant experience and good track records necessary for the execution of these projects:

### **(2) SCOPE OF WORKS**

<b>LOT NO.</b>	<b>PROJECT TITLE/DESCRIPTION</b>	<b>LOCATION</b>
W1	Completion of 2 Blocks of 4 Units of 3 Bedroom Flat Staff Quarters,	FGC, Nise
W2	Construction of A Storey Building of 12 Classrooms.	FGC, Nise

**(3) ELIGIBILITY REQUIREMENTS**

Prospective bidders must possess the under-listed requirements to be eligible in this procurement:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Company's Article memorandum, duly certified CAC1.1 or CAC2 & 7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31 December, 2021; with minimum average annual turnover of N20 million;
- (c) Evidence of current Pension Clearance Certificate valid till 31 December, 2021;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31 December, 2021;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Government College, NISE or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2018, 2019 & 2020);

- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional such as COREN, QSRBN, CORBON, Certified Builders, Architects etc;
- (k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificate and Job Completion Certificates of the projects;
- (l) List of Equipment with proof of Ownership/Lease;
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- (n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

**(4) COLLECTION OF TENDER DOCUMENTS:**

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Principal Office, FGC, NISE, ANAMBRA STATE on evidence of payment of a non-refundable fee of N10,000.00, paid into the Federal Government College, Nise's Remita account in any commercial bank in Nigeria.

**(5) SUBMISSION OF TENDER DOCUMENTS:**

Prospective bidders are to submit bid for desired Lot, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical

Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Principal, Federal Government College, Nise, Anambra State and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Principal’s Office, FGC, Nise not later than **12:00 noon on Friday 14 May, 2021**.

#### **(6) OPENING OF TECHNICAL BIDS**

Only the Technical Bids will be opened immediately after the deadline for the submission at **12:00 noon on Friday 14 May, 2021** in the School’s Hall. **BIDDERS AND MEMBERS OF PUBLIC ARE NOT TO ATTEND THE BID OPENING IN COMPLIANCE WITH THE MAINTENANCE OF SOCIAL DISTANCING AND TO AVOID OVERCROWDING AT THIS PERIOD OF COVID 19 PANDEMIC.** The bids opening (Technical and Financial) will be covered by video recording with presence of two (2) representatives of private professional organization and non-governmental organization, and video recording will be available on request.

#### **(7) GENERAL INFORMATION**

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (f) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(g) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned unopened; and

(h) The FGC, NISE is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED**

**THE PRINCIPAL**

**FGC, NISE, ANAMBRA STATE**